

BUBBENHALL PARISH COUNCIL

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Minutes of the Bubbenhall Parish Council Meeting held on Tuesday 05 March 2019 in the Village Hall, Bubbenhall.

Present:

Cllr Jan Lucas	Chair of the Parish Council
Cllr Sam Baker	Vice Chair of the Parish Council
Cllr Bob Powell	
Cllr Joanne Shattock	
Cllr Steve Haynes	
Cllr Oliver Wintle	

In attendance:

PCSO Sharron Underwood	
Cllr Wallace Redford	Warwickshire County Council
Mr Doug Evans	Parish Clerk

Four members of the public present.

1. APOLOGIES FOR ABSENCE

Cllr Oliver Wintle, Cllr Pam Redford (WDC) and Cllr Trevor Wright (WDC).

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF PREVIOUS MEETING ON 15 January 2019

These were confirmed and signed.

4. MATTERS ARISING AND UPDATES

i. Spout/oak tree and plans for the future.

The Clerk reported that, despite emails and 'phone calls, he had still not heard from Gavin Callard. It was agreed to wait for the arboriculturist's report before making any further decisions regarding the tree but it was decided to go ahead with the power washing of the granite sets and trough area at a cost of £140, as detailed in Tony Sproul's circulated document. The Clerk agreed to contact Tony to arrange this work and to continue trying to contact Gavin Callard.

ii. Alleyway between Home Close and Moat Close

It was reported that the logs had been cleared and that Heritage and Sons would include strimming the verge in their schedule.

iii. Tree in alleyway between Coopers Walk and Ryton Road

It was reported that the tree had been removed.

iv. Dog fouling reductions measures "We're Watching You"

The Clerk reported that the signs had been delivered. Cllr Powell agreed to carry out a survey to consider the best locations for them to be placed and Chris Goddard would be asked to fit them.

v. Village Hall CCTV

The Chair reported that he would be meeting with Emily Naismith to discuss CCTV and it would then be the responsibility of the Village Hall Committee to make a decision.

vi. Annual litter pick

There was nothing to report on this item.

vii. Tennis net and storage box

The replacement net had been received and a quotation of £110 had been obtained to make a wooden storage box. It was agreed to go ahead with this. Cllr Baker agreed to order the box and to obtain an estimate for a sign to be fitted to the box.

viii. Location of trees to be planted by Rainbows

The new saplings would be planted to fill gaps in the hedge around the playing field. A request for volunteers to help with planting had been included in the newsletter.

5. POLICE REPORT

PCSO Underwood reported that there had been a bogus caller incident reported on 12 February and that this had been the only incident since the start of the year. It was agreed that a warning about such calls would be emailed to all village residents.

6. FINANCE

i. Financial reports and payment schedule

The following payments detailed in the payment schedule were authorised, after being proposed by the Chair and seconded by Cllr Baker.

Chris Goddard	£64.00
WALC	£30.00
Heritage & Sons	£72.00
Doug Evans	£353.75
Doug Evans	£353.75
A D R Sproul	£50.00
1 & 1 IONOS	£19.20
Steve Sidaway	£80.00

The Clerk explained that a payment of £55.14 had been made to Broxap Ltd for the new tennis net and £300.00 had been paid to Keep Britain Tidy for the anti-dog fouling signs. Both of these payments had been agreed at the January meeting.

ii. Domain name registration fee

This had been covered above as part of the payments schedule.

iii. Discussion on grant funding opportunities, including WALC and National Lottery

The Clerk agreed to re-circulate information on grant funding opportunities so that options could be considered in more detail.

7. ADMINISTRATION

There was nothing to report on this item.

8. HIGHWAYS UPDATE

i. HGVs using local lanes (start HGV survey again?)

It was reported that some of the verges in the village were being damaged by HGVs, with Bubbenhall road being the worst. It was agreed that the HGV survey would be restarted and Cllr Powell agreed to take some pictures of the damage. Cllr Powell reported that no Speed Watch sessions had taken place since the last meeting.

New drains had been installed as part of the recent Pit Hill closure and moss on the footpath was scheduled to be cleared.

The Chair reported that Parish Councils had been given the option to fund additional gritting on the roads but it was agreed that this was not necessary.

9. BUSINESS FROM MEMBERS OF THE PUBLIC

There was nothing to report on this item.

10. PLANNING

i. Meeting with Planning Committee on 12 March

The Chair reported that the Gateway South decision had yet to be ratified and that the A46 junction improvement work had to be completed before Gateway South could be occupied. A list of questions had been prepared in readiness for the meeting on 12 March.

ii. Meeting with Ragu Sittambalam on 19 March

This meeting was scheduled to take place as planned but Cllrs asked if it would be possible to alternate future meetings between daytime and evening to cater for working members of the Council.

11. YOUTH SPACE AND RECREATION GROUND

i. Update

Cllr Baker reported that five moles had been caught on the playing fields. Fresh bark needed to be ordered for the play area and Chris Goddard would be attending to appropriate items highlighted by the RoSPA inspection.

ii. Quotation for work on multi-play unit

Cllr Baker explained that an estimate of £2,600 had been received to carry out maintenance and repairs on the unit. It was agreed that only a few items could be undertaken by Chris Goddard so alternative quotations would be sought, in addition to investigating possible funding streams.

ii. Running track and outside gym equipment

Cllr Haynes reported that he was researching the well-being benefits of gym equipment and would be circulating a questionnaire to all residents. If equipment was then felt to be of benefit, quotes and grants would be investigated.

12. REPORTS FROM MEETINGS ATTENDED

Cllr Baker reported that she had attended the Warwick District Council Chairman's Civic Service on 24 February.

The Chair reported that he had attended a meeting with the Highways Department and Stoneleigh Parish Council to discuss the A46 improvement plans and had also attended the Rural East meeting. Two training sessions had been attended by the Chair. These were on the use of Community Infrastructure funding and an update on current legal issues facing parish councils. It was noted that Warwick District Council had taken the decision to not impose the CIL on warehouse and industrial projects.

13. PARISH MATTERS (AOB)

i. Cllr Baker reported that Bubbenhall was not in the priority catchment area for North Leamington School.

ii. Cllr Baker explained that she had set up a Parish Council Facebook page and she gave a brief overview of how it would work. It was agreed to make the page 'live'.

14. CORRESPONDENCE NOT DEALT WITH IN OTHER ITEMS

There was nothing to report on this item.

Date of next meeting – 09 April 2019